



PE 4000 & PE 4500 Series Planned Maintenance Inspection Report

Customer _____

Dealer _____

Date	Hr. Meter Reading	Make	Serial No.	Customer P.O. No.
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I. VISUAL INSPECTION 1. Oil Leaks 2. Control Arm and Handle 3. Grab Bar 4. Forks 5. Load Backrest 6. Platform Cushion 7. Battery Retainers 8. Tire & Wheel Conditions • Load Wheels, L.H. & R.H. • Caster Wheels & Adjustment • Drive Tire & Lug Bolts 9. Bent or Damaged Parts 10. Safety Labels/Decals & Serial Plate in Place 11. Lift Cylinder 12. Lift Linkage 13. Skid Adapter (Opt.) 14. Tape, String, etc. Around Drive Axle & Load Wheels II. BATTERY & CABLES 1. Battery Condition 2. Electrolyte Level 3. Water Added 4. Battery Retainer Condition 5. Cable Condition 6. Battery Connector Condition 7. Battery Spacers 8. Battery Disconnect Handle Condition (Opt.) III. CLEAN & LUBRICATE 1. Blow Off Truck 2. Blow Low Pressure Over Electrical Panel 3. Lubricate All Zerk Fittings • Power Unit Pivot • Upper Lift Linkage • Upper Lift Cylinder Pivot • Drive Unit Rollers • Drive Unit Pivot • Drive Unit Axle • Casters & Mechanism • Lower Lift Linkage • Lower Lift Cylinder Pivot • Tension Bars • Risers	III. CLEAN & LUBRICATE CONTINUED • Load Wheel Axle & Pivot • Exit Rollers 4. Lubricate Brake Linkage 5. Lubricate Battery Rollers (Opt.) 6. Lubricate Door Hinges 7. Lubricate Control Handle Pivots 8. Coast Selector Linkage, Yoke Roller Bearing & Springs IV. HYDRAULIC SYSTEM 1. Fluid Level 2. Pump & Motor Mounting Secure 3. Motor Cable Connections 4. Blow Dust From Motor Brushes & Armature 5. Blow Brush Dust From Motor 6. Pump Operation 7. Hoses & Fittings 8. Leaks - Cylinder & Hydraulic Unit 9. Breather Cap V. DRIVE UNIT 1. Lubricant Level 2. Leaks 3. Motor Mounting Secure 4. Motor Cable Connections 5. Blow Dust From Brush & Armature (where applicable) 6. Blow Brush Dust From Motor 7. Mounting to Power Unit Secure 8. Motor Shield Secure 9. Rollers & Roller Race VI. POWER CABLES 1. Power Cable Conditions 2. Power Cable Connections 3. Resistor Connections VII. CONTROL WIRING & SWITCHES 1. Wiring Conditions 2. Wiring Connections 3. Wiring Harness Connectors 4. Control Switches in Handle 5. Reversing Switch 6. Lift Limit Switch 7. Control Switches in Grab Bar 8. Pump Solenoid 9. Battery Retainer Switches 10. Brake Switch	VIII. CONTACTOR PANEL 1. Line Contactor Tip Condition IX. BRAKES 1. Linkage 2. Adjustment (a) 3. Shoes 4. Drums 5. Split Bushing Key X. STEERING 1. Drive Unit Rollers XI. FREEZER CONDITION TRUCKS 1. Heater Operation 2. Wiring Condition XII. OPERATIONAL CHECK & TEST DRIVE 1. Horn 2. Power Disconnect 3. Brake Switch 4. Verify Brake Operation 5. Stopping Distance (a) 6. Plugging (b) 7. Lift/Lower Operation 8. Travel Speeds 9. Lift Limit Switch Operation 10. Directional Switch Operation 11. Reversing Button Operation 12. Manual Coast Operation 13. Battery Retainer Interlock Switch Operation (Opt.) 14. Load Backrest Operation 15. Travel Alarm (Opt.) 16. Verify Parking Brake Operation 17. QuickPick™ Operation 18. Quick Coast™ Audible & Visual Indicators 19. Quick Coast Operation 20. Operator Display/Indicator Lights XIII. WIPE OFF TRUCK & CLEAN AREA
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IMPORTANT: Refer to Service Manual, Service Bulletins & other pertinent technical publications for details on inspection, lubrication & adjustment.

(a) See applicable service manual for brake adjustment procedures and recommended stopping distances.

(b) See applicable service manual for proper settings.

Opt. = Optional Accessories/Equipment

Comments: _____

Codes ✓ = O.K. A = Adjust R = Repair U = Urgent	Repair Status <input type="checkbox"/> Approved W.O.# _____ <input type="checkbox"/> Denied <input type="checkbox"/> Quote Repairs <input type="checkbox"/> Follow-Up
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Authorized Signature _____ **Service Technician** _____