



SC 4500 Series Planned Maintenance Inspection Report

Customer _____

Dealer _____

Date	Hr. Meter Reading(s)		Make	Serial No.	Customer P.O. No.
	H1	H3			

1. VISUAL INSPECTION	
A. Oil Leaks	
B. Overhead Guard	
C. Mast Assembly	
D. Forks & Latches	
E. Load Backrest	
F. Tire & Wheel Condition	
• Drive Tire L.H.	
• Drive Tire R.H.	
• Steer Tires	
G. Parking Brake	
H. Lift Chain	
I. Battery Retainer	
J. Seat Belt	
K. Seat Deck Latch	
L. Cracked, Deformed or Damaged Parts	
M. Floorboard Damage & Mount Condition	
N. Safety Decals & Capacity Plates in Place	
2. BATTERY	
A. Battery Condition	
B. Electrolyte Level	
C. Water Added	
D. Cable Conditions	
E. Receptacle Conditions	
F. Battery Retainer	
G. Battery Retainer Condition	
H. All Wiring Harness Connectors	
I. Battery Rollers (Clean)	
3. CLEAN & LUBRICATE	
A. Blow Off Truck	
B. Blow Low Pressure Air Over All Electrical Panels	
C. Blow Out Traction Drive Module & Cowling Fan. Check Fan Operation Using Analyzer (A4.3)	
D. Lubricate All Zerk Fittings	
E. Lubricate Brake Pedal Linkage	
F. Lift/Tilt/Aux. Lever Asm.	
G. Lubricate Mast & Roller Asm.	
H. Lubricate Lift Chains	
I. Lubricate Misc. Linkages	

4. HYDRAULIC PUMP & MOTOR	
A. Mounting Secure	
B. Hoses & Fitting Conditions	
C. Leaks	
D. Brush & Armature Condition	
E. Blow Brush Dust From Motor	
F. Cable Connections	
G. Pump Operation	
5. DRIVE UNIT	
A. Fluid Level	
B. Leaks	
C. Secure Motor Mountings	
D. Wheel Lug Bolts	
E. Blow Dust From Motors	
6. POWER CABLES & CONTROL WIRING	
A. Power Cable Conditions	
B. Power Cable Connections Secure	
C. Wiring Conditions	
D. Wiring Connections Secure	
7. CONTACTOR PANEL & POWER CONTACTORS	
A. Pump Tip Condition	
B. Line Tip Condition	
8. BRAKES	
A. Pedal Operation	
B. Air Gap (a)	
• Brake R.H.	
• Brake L.H.	
9. STEERING	
A. Power Steering Operation	
B. Steering Control Unit	
C. Pump & Motor Secure	
D. Steering Column	
E. Steering Column Position Lock	
F. Brush & Armature Condition	
G. Blow Brush Dust From Motor	
H. Steer Potentiometer	
I. Steer Wheel Lug Bolts (If Applicable)	
10. ACCELERATOR	
A. Pedal Operation	
B. Switch Adjustment	
C. Potentiometer	

11. HYDRAULIC SYSTEM	
A. Oil Level & Condition	
B. Leaks	
C. Breather Cap	
D. Hoses & Fittings	
E. Filters	
12. MAST ASSEMBLY & MISC.	
A. Roller & Tracking - Wear or Damage	
B. Lift Chain Condition - Wear	
C. Lift Chain Adjustment	
D. Mast Cables & Hoses	
E. Limit Switch	
F. Lift & Tilt Cylinder & Mount Condition	
G. Mounting Bolt(s) to Power Unit Secure	
H. Overhead Guard Bolts Tight	
13. FREEZER CONDITION TRUCKS	
A. Heater Operation	
B. Wiring Operation	
14. OPERATIONAL CHECK & TEST DRIVE	
A. Dash Display	
B. Horn	
C. Power Steering Operation	
D. Verify Brake Operation	
E. Plugging (b)	
F. Lift/Tilt/Aux. Operation	
G. Lift/Tilt/Aux. Switches	
H. Creep Speed (b)	
I. Directional Switches	
J. Rated Capacity	
K. Event Log - Control Module	
L. Directional Control	
M. Travel Alarm	
N. Tail Lights	
O. Work Lights	
P. Attachment Operation	
15. WIPE OFF TRUCK & CLEAN AREA	

IMPORTANT: Refer to Service Manual, Service Bulletins & other pertinent technical publications for details on inspection, lubrication & adjustment.

- (a) See applicable instructions for brake inspection procedures.
- (b) See applicable service manual for proper settings.

Codes	Repair Status
✓ = O.K.	<input type="checkbox"/> Approved W.O.# _____
A = Adjust	<input type="checkbox"/> Denied
R = Repair	<input type="checkbox"/> Quote Repairs
U = Urgent	<input type="checkbox"/> Follow-Up

Comments: _____

Authorized Signature _____ **Service Technician** _____