



PR 4500 Series Planned Maintenance Inspection Report

Customer _____

Dealer _____

Date	Hr. Meter Reading	Make	Serial No.	Customer P.O. No.
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I. VISUAL INSPECTION	
1. Oil Leaks	
2. Control Arm and Handle	
3. Forks	
4. Load Backrest	
5. Platform Cushion, Knee Pad, Back Cushion	
6. Battery Retainers	
7. Tire & Wheel Conditions	
• Load Wheels, L.H. & R.H.	
• Caster Wheels & Adjustment	
• Drive Tire & Lug Bolts	
8. Bent or Damaged Parts	
9. Safety Labels/Decals & Serial Plate in Place	
10. Lift Cylinder	
11. Lift Linkage	
12. Skid Adapter (Opt.)	
13. Tape, String, etc. Around Drive Axle & Load Wheels	
II. BATTERY & CABLES	
1. Battery Condition	
2. Electrolyte Level	
3. Water Added	
4. Battery Retainer Condition	
5. Cable Condition	
6. Battery Connector Condition	
7. Battery Spacers	
8. Battery Disconnect Handle Condition (Opt.)	
III. CLEAN & LUBRICATE	
1. Blow Off Truck	
2. Blow Low Pressure Air Over Electrical Panel	
3. Lubricate All Zerk Fittings	
• Power Unit Pivot	
• Upper Lift Linkage	
• Upper Lift Cylinder Pivot	
• Drive Unit Rollers	
• Drive Unit Pivot	
• Drive Unit Axle	
• Casters & Mechanism	
• Lower Lift Linkage	
• Lower Lift Cylinder Pivot	
• Tension Bars	
• Risers	

III. CLEAN & LUBRICATE	
• Load Wheel Axle & Pivot	
• Exit Rollers	
• Entry Bar	
• Brake Pedal Pivot	
4. Lubricate Battery Rollers (Opt.)	
5. Lubricate Door Hinges	
6. Lubricate Universal Joint	
7. Lubricate Steering Chain & Gears	
IV. HYDRAULIC SYSTEM	
1. Fluid Level	
2. Pump & Motor Mounting Secure	
3. Motor Cable Connections	
4. Blow Dust From Motor Brushes & Armature	
5. Blow Brush Dust From Motors	
6. Lift & Steer Pump Operation	
7. Hoses & Fittings	
8. Leaks - Cylinder & Hydraulic Unit	
9. Breather Cap	
V. DRIVE UNIT	
1. Lubricant Level	
2. Leaks	
3. Motor Mounting Secure	
4. Motor Cable Connections	
5. Blow Dust From Motor	
6. Mounting to Power Unit Secure	
7. Motor Shield Secure	
8. Rollers & Roller Race	
VI. POWER CABLES	
1. Power Cable Conditions	
2. Power Cable Connections	
VII. CONTROL WIRING & SWITCHES	
1. Wiring Conditions	
2. Wiring Connections	
3. Wiring Harness Connectors	
4. Lift Limit Switch	
5. Pump Solenoid	
6. Battery Retainer Switches	
7. Brake, ENS, DMS Switches	
VIII. CONTACTOR PANEL	
1. Line Contactor Tip Condition	

IX. BRAKES	
1. Adjustment (a)	
X. STEERING	
1. Drive Unit Rollers	
2. Power Steering Operation	
3. Torque Generator	
4. Steering Chain Adjustment	
5. Power Steering Reservoir	
6. Power Steering Pump & Motor	
XI. FREEZER CONDITION TRUCKS	
1. Heater Operation	
2. Wiring Condition	
XII. OPERATIONAL CHECK & TEST DRIVE	
1. Horn	
2. Power Disconnect	
3. Brake Switch	
4. Verify Brake Operation	
5. Stopping Distance (a)	
6. Plugging (b)	
7. Lift/Lower Operation	
8. Travel Speeds	
9. Lift Limit Switch Operation	
10. Directional Switch Operation	
11. Entry Bar Operation	
12. Battery Retainer Interlock Switch Operation (Opt.)	
13. Load Backrest Operation (Opt)	
14. Travel Alarm (Opt.)	
15. Verify Parking Brake Operation	
16. Operator Display/Indicator Lights	
XIII. WIPE OFF TRUCK & CLEAN AREA	

IMPORTANT: Refer to Service Manual, Service Bulletins & other pertinent technical publications for details on inspection, lubrication & adjustment.

(a) See applicable service manual for brake adjustment procedures and recommended stopping distances.

(b) See applicable service manual for proper settings.

Opt. = Optional Accessories/Equipment

Comments: _____

Codes	Repair Status
✓ = O.K.	<input type="checkbox"/> Approved W.O.# _____
A = Adjust	<input type="checkbox"/> Denied
R = Repair	<input type="checkbox"/> Quote Repairs
U = Urgent	<input type="checkbox"/> Follow-Up

Authorized Signature _____

Service Technician _____